

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held October 10, 2019 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 8.

Call to Order

Members in attendance:      Todd E. Holt, President  
   David E. Lund, Vice-President  
   Joyce C. Barney, Member  
   Adam R. Britt, Member  
   Gordon L. Rawlinson, Member  
   David V. Styler, Superintendent  
   Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:              Gordon Rawlinson

Pledge of Allegiance:            Gordon Rawlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Student Attendance

Millard School District Policy - File Code: 6010  
Fourth Reading

Internet Acceptable Use Policy

Millard School District Policy - File Code: 5050  
Second Reading

School Access and Transportation of Students

Millard School District Policy - File Code: 3040  
Second Reading

Salary Schedule

Millard School District Policy - File Code: 4080  
Second Reading

Hiring Process

Millard School District Policy - File Code: 4015  
First Reading

Review of Policies  
Continued

Title 1 Parental Engagement Plan

Millard School District Policy - File Code: 5100  
First Reading

3. HorsePower Fleet Leasing Discussion
4. PLC Calendar Continuing the Discussion
5. Opening Meeting / Community Council Annual Training
6. School Safety Discussion
7. Rise Test Results

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2019-2020 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive  
Session

Member Britt	Aye
Member Rawlinson	Aye
Member Barney	Aye
Member Lund	Aye
Member Holt	Aye

Member Barney made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson, with the voting as follows:

Regular Session

Member Barney	Aye
Member Rawlinson	Aye
Member Britt	Aye
Member Lund	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2019-2020 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

\_\_\_\_\_  
Todd E. Holt, President

\_\_\_\_\_  
Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held September 12, 2019 were approved by a motion from Member Barney, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

1. President Holt reported on the USBA Regional meeting and the priority items for the 2020 Legislative session.

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styler indicated that the first quarter ends within another week, with the first quarter going well.

Business Administrator Report

Business Administrators Report

1. Final Annual Financial Report (AFR) and Final Annual Program Report (APR).

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #018359 to check #018529, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #9.

Substitute Teachers

Substitute Teachers

Sandra Escobedo (Fillmore)                      Rebecca Frost (Meadow)

Sandra and Rebecca have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Rebecca Hoff                                      Brianna Jiles Peterson  
Lance Trujillo

Mr. Colton Griffiths, Millard School District Ad Education Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2019-2020 Compulsory Attendance Compliance

2019-2020 Com-  
pulsory Atten-  
dance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Blanca Alcaraz	Joana Alcaraz	DHS / 12th grade
Teri Olsen	Hailey Olsen	MHS / 11th grade
Shawna Morgan	Reagan Morgan	DMS / 8th grade
	Laila Morgan	DMS / 6th grade
	Xadius Morgan	DNES / 3rd grade

Recommended that the above students be exempted from compulsory attendance for the 2019-2020 school year based signed affidavits.

In-Lieu of Transportation Request

In-Lieu of Trans-  
portation Re-  
quests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Adriana Quezada	Geraldine Rodriquez	Garrison	56 miles RT
	Miguel Rodriquez	Baker Elem	
	Javier Rodriquez	Baker Elem	
Erika Ashby	Lily Ashby	Delta South	9 miles RT

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resig-  
nation

Laura Peterson- Instructional Assistant at Delta South Elementary School  
Cheryl Despain - Instructional Assistant at Delta South Elementary School

Recommendation for Millard High School Instructional Assistant

MHS IA

Marilee Warner

Recommendation for Delta Middle School Custodian (Full-Time)

DMS Full-Time  
Custodian

Lee Glazier

Recommendation for Millard High School Head Boys' Soccer Coach

MHS Boys' Soccer  
Coach

Dale Josse

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Items

Information Items

Millard School District October 1st Student Enrollment

MSD October 1st Student Enrollment

A review and comparison was made of the Millard School District's October 1st Student Enrollment count.

	<u>October 1, 2018</u>	<u>October 1, 2019</u>	<u>Difference</u>
Delta North Elementary	451	443	-8
Delta South Elementary	412	424	+12
Fillmore Elementary	395	389	-6
Garrison Elementary	12	17	+5
Delta Middle School	404	419	+15
Fillmore Middle School	377	379	+2
Delta High School	501	516	+15
Millard High School	352	377	+25
EskDale High School	12	9	-3
Total	2,916	2,973	+57

Request for Additional Extra-Duty Pay for Swimming

Request for Additional Extra-Duty Pay

Millard High School requested that the Members of the Board consider adding to the Millard School District Extra-Duty Salary Schedule, a coaching stipend for an assistant swim coach position.

Millard High School has forty-five (45) students committed to swim this school year. It was suggested that a thirty (30) athlete minimum be required to qualify for an assistant coach.

It was the consensus to bring this back for further discussion and action for the November Board of Education meeting.

Policy Approval

Policy Approval

Member Britt made a motion to approve the following policy:

Internet Acceptable Use

Millard School District Policy - File Code: 5150

Salary Schedule

Millard School District Policy - File Code: 4080

School Access and Transportation of Students

Millard School District Policy - File Code: 3040

Student Attendance

Millard School District Policy - File Code: 6010

Title I Parental Engagement Plan

Millard School District Policy - File Code: 7050

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Employees Out-of-State Travel Request

Delta South Elementary School First Grade Team  
Carol Nielson, Nicole Fowles, Jennifer Nielson, Kristen Anderson and  
Brielle Albers  
“I Teach 1st” National Conference  
July 6-10, 2020  
Las Vegas, Nevada  
Estimated Cost: \$2,000 per teacher / Total: \$10,000

Employees Out-  
of-State Travel  
Request

This conference is exclusively geared to first grade teachers. Some of the areas that will be covered may include: Reading, Math, Science, Technology, Social Studies, and best practices and strategies for successful classrooms.

Member Britt made a motion to approve and support the Delta South Elementary School First Grade Team Teachers to attend the “I Can Teach” National Conference, as outlined above, seconded by Member Barney and carried unanimously by the Members of the Board.

Jacobsen Lawn Mower Fire

It was reported to the Members of the Board that the Millard School District 2014 Jacobsen Lawn Mower caught on fire while sitting parked at the Millard School Bus Garage on Monday morning, September 16, 2019. The cost of replacing this unit with a new 2019 Jacobsen Lawn Mower is \$63,152.22. Utah State Risk Management has paid \$27,850 to the Millard School District for the insurance claim. This represents the estimated replacement value of \$28,850 less the \$1,000 deductible.

Jacobsen Lawn  
Mower Fire

Member Britt made a motion to approve the purchase of a new Jacobsen Lawn Mower at a cost of \$63,152.22 less the insurance settlement, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Request from Delta High School to Sponsor Collin Kartchner

Mrs. Teresa Thompson, Principal of Delta High School, requested that the Board of Education fund having Mr. Collin Kartchner come to the Millard School District to present to the students and staff of Delta High School, Delta Middle School, and Millard High School at a cost of \$4,500. This would take place on April 29, 2020.

Mr. Kartchner speaks on the negative effects of social media and screen addiction. Mrs. Thompson feels his message is one that the students should hear.

Member Barney made a motion to support Delta High School, Delta Middle School, and Millard High School in having Mr. Collin Kartchner speak to the students, at a cost of \$4,500, seconded by Member Lund and carried unanimously by the Members of the Board.

DHS Request to  
Host Collin Kart-  
chner

Proposal for One-Time Bonus

Consideration of  
One-Time Bonus

It was suggested to the Members of the Board that consideration be given to providing a one-time bonus of one-percent of yearly contract salary, not to include any add-on funds, to all employees and provide this with the December 1, 2019 payroll. With the positive October 1st student enrollment data showing growth of fifty-seven (57) students and positive results from the 2018-2019 school year this is possible and should not adversely affect the District fund balance.

Member Britt made a motion to approve the payment of a one-time one percent bonus to be paid to all contracted employees, based on their base salary, with the minimum payment of \$250.00 to be paid on December 1, 2019, seconded by Member Barney and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excel-  
lence

Honoring Personnel Excellence

Mary Anna Henke - SNAP -Ed

Mary Anna was unable to attend Board meeting and will be sent a Certificate of Excellence for the support that she provides to the Delta and Fillmore schools.

Millard School District Head Custodians for each of the schools

Millard School  
District Head  
Custodians

- Emily Smith - Delta North Elementary School
- Oscar Rosales - Delta South Elementary School - Excused
- Chris Brunson - Fillmore Elementary School - Excused
- Rebecca Crane - Delta Middle School
- Bruce Robison - Fillmore Middle School - Excused
- Armando Ramos - Delta High School
- Nick Rasmussen - Millard High School
- Kyle Barnson - Delta Technical Center

Each were presented with a “Certificate of Excellence” for their good work.

Fillmore Area Grounds keeper

Fillmore Area  
Grounds keeper

Jeremy Teeples

Jeremy was presented with a “Certificate of Excellence” for his good work with the upkeep of the Fillmore area grounds.

Communications for Board Members:

Communications  
for Board Mem-  
bers

1. Thank you letter from Mr. Ken Nielsen for the opportunity of returning to his employment with the Millard School District as the Counselor for the Fillmore Middle School.

2. School Newsletters:

School Newsletter

- a. Delta South Elementary School’s - “Bunny Bulletin”  
October 2019
- b. Delta North Elementary School’s “Bulldog Bulletin”  
October 2019
- c. Delta Middle School’s October 2019 Newsletter
- d. Fillmore Middle School’s October 2019 Newsletter

Public Comment

Public Comment

None

Board Member Comments

Board Member  
Comments

1. Member Britt appreciated the information that was received from attending the USBA Regional meeting.

2. Member Rawlinson expressed his appreciation and thanks for all that are working to keep our children safe. Those serving on the safety committees, lead by the principals, should be commended for their efforts.

3. Member Barney was grateful for the information received at the USBA meeting. Member Barney was excited for the RISE test results and the progress that has been made in obtaining growth.

4. Member Lund indicated that there is a good “buzz” in the schools on the East of the county for the many good things that are happening. The changes made at Millard High School and Fillmore Elementary School have been positive and good. He suggested that positive attitudes and kindnesses go a long way in making individuals seem appreciated.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Wednesday, November 13, 2019, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next meeting

Meeting adjourned at 3:35 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator